

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, MAY 23, 2013 – 10:00 A.M.

FIRST FLOOR HEARING ROOM

AGENDA

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance
- C. Proclamation – Police Week
- D. Proclamation – Correctional Officers Week
- E. Business Recognition – Habitat for Humanity
- F. Commissioner Comments
- G. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager

II. PUBLIC COMMENTS (Five Minute Presentation)

III. WORKSESSION *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*

- A. [Extension of the Aspen](#) North Community Development Authority (CDA) – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)
(15 Minutes - Board Decision) 1

IV. ADMINISTRATIVE BUSINESS *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

- A. [Citizens Care](#) and Rehabilitation Center / Montevue Assisted Living Recommendation – Request for Public Hearing – Lori Depies, Office of the County Manager
(15 Minutes - Board Decision) 2

V. CONSENT AGENDA (See Attached Separate Agenda) 3

VI. AGENDA BRIEFING

Thursday, May 30, 2013, at 10:00 a.m.

- Watershed Protection and Restoration Special Revenue Fund and Program – Shannon Moore, Community Development Division and Richard McCain, Office of the County Attorney
- Sale of 7630 Hayward Road Property – Richard McCain, Office of the County Attorney

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VII. WORKSESSION

- A. [Appointments](#)/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager
(10 Minutes - Board Decision) **4**
- B. [State Highway Needs](#) Inventory Update – Jim Gugel and Dial Keju, Community Development Division
(10 Minutes - Board Decision) **5**
- C. [Third Quarter](#) Financial Analysis – Reporting Financial Results for Nine Months Ended 3/31/13 – Erin White, Finance Division
(10 Minutes - Board Information) **6**

VIII. ADMINISTRATIVE BUSINESS

- A. Business Updates – Helen Riddle, Community Development Division
- B. [Public Works Division](#) Initiatives – Chuck Nipe, Public Works Division
(10 Minutes - Board Information) **7**
- C. [Fleet Utilization](#) Study – Pat Hannah, Public Works Division
(10 Minutes - Board Information) **8**
- D. [Frederick County](#) Government Strategic Plan FY 2011 – FY 2015 (April 2013) – Lori Depies, County Manager
(10 Minutes - Board Information) **9**
- E. [Proposed Amendments](#) to the Frederick County Strategic Plan FY 2011 – FY 2015 - Lori Depies, County Manager
(10 Minutes - Board Decision) **10**
- F. Potential Budget Discussions – Regina Howell, Budget Office, Office of the County Manager
(10 Minutes - Board Decision) **11**

IX. COMMISSIONERS COMMENTS

X. PUBLIC COMMENTS (Five Minute Presentation)

XI. QUESTIONS - PRESS

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XII. CLOSED SESSION

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To consider an appeal under the County Personnel Rules.

XIII. ADJOURN

The Closed Session will take place in the Third Floor Meeting Room.

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #13-133](#) – Legal Services for Frederick County Retirement Plans
Award to: Whiteford, Taylor, and Preston, LLP
Estimated award amount: \$100,000.00
2. [Purchasing Memo #13-134](#) – Actuarial Consulting Services for Frederick County Retirement Plan
Award to: Bolton Partners, Inc.
Estimated award amount: \$400,000.00 (Funded by Retirement Plan Trust)
3. [Purchasing Memo #13-136](#) – Investment Advisory Consulting Services
Award to: Bolton Partners Investment Consulting Group, Inc.
Estimated award amount: \$20,000.00
4. [Purchasing Memo #13-138](#) – PeopleSoft Pension Administration Module Functional and Technical Support Services (Contract Renewal)
Award to: eFUSION, Consulting, LLC
Estimated award amount: \$294,000.00 (Funded by the Retirement Trust Fund Account)
5. [Purchasing Memo #13-150](#) – Surface Coat of Various Frederick County Roadways
Award to: Slurry Pavers, Inc.
Award amount: \$1,577,845.25

BUDGET TRANSFER

1. [#BT-13-171](#), Housing and Community Development, Citizens Services Division

BOARD OF EDUCATION CURRENT EXPENSE FUND AMENDMENT

1. [#2-13](#) (No county budget transfer required)

CHANGE ORDER

1. [Construction Change](#) Order No. 24 – New Design Water Transmission Main, Part 5 **and** Attached Budget Transfer – Robert Creighton, Utilities and Solid Waste Management Division

GRANTS

1. [FY 2014 Consolidated](#) Local Implementation Grant for the Frederick County Infants and Toddlers Program **and** Attached Budget Transfer – Dr. Monica Grant, Health Services Division
2. [Victim of Crime Assistance](#) (VOCA) Grant – Pat Rosensteel, Citizens Services Division